

**ESSEX TOWNSHIP**  
**Clinton County, Michigan**

ESSEX TOWNSHIP  
REGULAR MEETING  
March 10, 2011

Supervisor Lynn Ferguson called the regular meeting of Essex Township to order on Thursday, March 10, 2011, at 7:30 PM in the Maple Rapids Community Center. Ferguson began the meeting with the Pledge of Allegiance.

Present: Lynn Ferguson, Warnke, Benson, Rex Ferguson, and Zamarron

Absent: none

Guests present: Connie and Victor Upton, Mike Upton, Dan and Anna Glinke, Joy and Joe Mazurek, and Dan Lowe

**MINUTES**

The reading of the minutes from the previous meeting of February 10, 2011 was waived. Rex Ferguson moved to approve the minutes. Warnke seconded. Motion passed and carried (MPC).

**VISITOR CONCERNS AND STATEMENTS**

The children of Woodrow Upton; Victor Upton, Mike Upton, and Anna Glinke, requested we approve a variance request to allow a lot that would not be in compliance with the minimum lot width requirement. The variance would allow more of the land to continue in its original look and use. Warnke moved we approve the application for a variance request ZC-01-11 VR received from Victor Upton, personal representative for Woodrow Upton, for property located at 6594 W. Maple Rapids Road, Parcel ID #19-080-003-300-005-00, Section 3, Essex Township. Rex Ferguson seconded the motion and the motion carried.

Joy and Joseph Mazurek asked why their taxes had increased when their assessed valuation decreased. The Supervisor invited the Mazureks to attend the Board of Review to receive an explanation.

Dan Lowe presented a plan to install two water hydrants in Sowle Cemetery. The funds are from memorial money for his mother, Pauline Lowe. Pauline had served for many years on the Union Cemetery Association. The hydrants would be placed east and west of the mausoleum. The Supervisor requested a shut off be placed in the well house. Warnke moved we give approval to Dan Lowe to place two water hydrants in the Sowle Cemetery, locating them east and west of the mausoleum. Rex Ferguson seconded the motion and the motion carried.

**TRUSTEE REPORT**

No report.

**TREASURER'S REPORT**

The Treasurer reported there is a balance of \$ 140,068.99 in the General Fund. Zamarron moved the report be approved. R. Ferguson seconded it. MPC

#### CLERK'S REPORT

The clerk reported on expenditures 4629 to 4643.  
Ferguson moved we approve the Clerk's report, Zamarron seconded it. MPC

Central Dispatch will have an election May 3 to renew the surcharge on landlines, wireless and VOIP service suppliers.

#### SUPERVISOR REPORT

Ferguson reported Senator Carl Levin and members of the Clinton Economic Alliance visited the old Federal Mogul site to see if there is a way to remove the contamination in order to make the property usable again.

The Road Commission meeting is March 22nd at 10 AM. We'll be discussing road projects.

#### PRESENTATION OF THE ANNUAL REPORT

The Clerk presented the annual report. Total revenue for the 2010-2011 fiscal year was \$ 173,906.38. Total expenditures were \$ 154,152.68; leaving a balance of \$ 140,068.99. R. Ferguson moved to approve, Zamarron seconded. MPC

#### MEETING DATES FOR THE 2011-2012 FISCAL YEAR

The Board meets the second Thursday of the month and all meetings are in the Maple Rapids Community Center. Meetings begin at 7:30 PM. Benson moved we approve the following meeting dates. Warnke seconded. MPC

April 14,2011	December 08, 2011
June 09, 2011	February 09, 2012 Budget Meeting
August 11, 2011	March 08, 2012
October 13, 2011	

#### PUBLIC HEARING FOR PROPOSED BUDGET

The Supervisor adjourned the regular meeting at 8:25 PM and called to order the Public Budget Hearing. The proposed budget for the 2011-2012 fiscal year was reviewed. The Balance Forward was changed to \$ 140,000. The Public Works budget was increased to \$ 81,000 . The Supervisor adjourned the Budget hearing at 8:35 PM and reconvened the regular meeting.

Benson moved we approve the proposed budget for the 2010-2011 fiscal year, Warnke seconded it and the motion carried.

#### OLD BUSINESS

We again discussed the retention policy for emails. At this time we do not have a good way to retain and manage all emails. It was decided to retain only emails whose content is on the retention schedule or relevant to the individual office. The clerk will revise section 1.18 of the Management Policy for the next meeting.

The Agreement to Manage Floodplain Development was tabled until the April meeting.

NEW BUSINESS

Benson moved we increase the compensation for Sowle Cemetery to \$ 4,500. Warnke seconded it and the motion carried.

FISCAL YEAR 2010-2011

Salaries

Supervisor	\$ 5,000
Clerk	10,300
Treasurer	10,300
Trustee	75 per diem
Board of Review	70 per diem
Election Inspector	8.50 per hour
Chairperson	40

Library Contribution

Briggs	\$ 1,200
Maple Rapids	\$ 1,200

Cemetery

Prairie	\$ 725
Lowe	2,300
Beech	1,150
Maple Rapids	200
Sowle	4,500

Cost of Lots

Resident	\$ 300 per space
Nonresident	\$ 600 per space

Fire and Rescue

First Hour	\$ 800	
Second Hour	800	
Remaining Hours	400	maximum fire run cost \$ 2,400
First Responder	200	
Extrication Run	400	

Land Division Fee \$ 200

Meeting adjourned at 9:40 PM  
 Respectfully submitted,  
 Florence Benson  
 Essex Township Clerk